

<<Department name>>

<< Programme Name>>

Meeting on Consolidated Curriculum Review based on Feedback from Stake holders and guidelines from appropriate bodies

Date:

Meeting Date & Time : Meeting Venue: Members Present:

Meeting Minutes

Stakeholders : Students, Course handling faculty, Alumni, Employer, Peers

Guidelines from : AICTE, Anna University (AU), Professional Societies and <<others>>

Syllabus reviewed: << curriculum with program name and year>>

Based on the analysis of curriculum review feedback obtained from the stakeholders and the guidelines of appropriate bodies, the following points are considered for the review of curriculum of the <<<Programme>> from <<year>> onwards and will be placed in the forthcoming Board of Studies on <<<Date>>.

Action taken based on the feedback review and guidelines for curriculum review:

<<General actions taken against the syllabus>>

Specific actions:

No.	Stake holder feedback suggestions/ Guidelines from AICTE, AU, Professional Societies	Semester*	Updates in Curriculum / syllabus
1			
2			
3			
4			
5			
6			
7			
8			

*For each course to be discussed

Other activities for Curriculum Enrichment:

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BoS Coordinator