



THIAGARAJAR COLLEGE OF ENGINEERING

(Govt Aided ISO 9001-2008 certified Autonomous Institution affiliated to Anna University)

Counseling Cell

No./TCE/CC/2019/

Date: 16.09.2019

To

The Principal,
TCE,
Madurai

Dear Sir,

Sub: Requisition of change of the internal committee members
in the Counseling Cell - reg

The following ~~faculty~~ and students are included as a member in
the internal committee of Counseling Cell for the academic year
2019 onwards.

Students: 1. Kishore Kumaar – I year B.E Mech

2. Santhoshini. S.R – II year MCA

3.M.Rashika – II year B.Arch

The membership of the following students has been removed from
the list due to the completion of their course.

1. C.P.Minnal Punnagai – MCA

2. Amirtha Varshini. P – B.Arch

Kindly permit to include the above names in the internal
committee.

S. I. *[Signature]* 16/9

Dean (students)

yes

K. *[Signature]*
17/09/19

Principal i/c.



THIAGARAJAR COLLEGE OF ENGINEERING
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Counseling Cell

Lr No.2/Dean (Students)/CC/ 2019/

28.08.2019

CIRCULAR

All the internal committee members (Staff & ~~Students~~) of Counseling Cell of Thiagarajar College of Engineering are requested to attend the meeting to be held on **29.08.2019 (Thursday) at 3.30pm in TCE Counseling Cell.**

The lists of committee members enclosed herewith are requested to attend the meeting without fail.

Faculty:

1. Dr.C.Muruganantham
2. Dr.A.P.Pushpalatha
3. Mrs.S.Sujitha
4. Dr. R.Vasuki
5. Dr.S.Rajaram
6. Dr.D.Anitha
7. Dr.M.Nirmala Devi

- Convenor
- Secretary *A.P. Pushpalatha*
- Joint Secretary
- Member *R.V.*
- Member *Sujitha*
- Member *Dr. D.*
- Member *Dr. M.*

Points to be discussed:

1. Calendar Activities
2. External Experts Meeting
3. Any other Issues

Chinnappa
Convenor



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Counseling Cell

Lr No./Dean (Student)/CC/ 2019/

28.08.2019

AGENDA FOR THE MEETING

Name of the meeting : Counseling Cell Meeting

Date of the meeting : 29-08-2019

Time : 3.30pm

Duration : 60 minutes

Venue : TCE Counseling Cell

Points to be discussed

- ~~1. Calendar Activities~~
2. External Experts Meeting
3. Any other Issues

All are requested to bring relevant document / information / report for the discussion in the meeting

Convenor



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MADURAI-625015

TCE Counseling Cell Minutes of the Meeting

Date : 29.08.2019
Time : 3.30 to 4.30PM
Venue : TCE Counseling Cell
Attended by :

| S.No | Name & Designation | Role |
|------|---|-----------|
| 1. | Dr.C.Muruganantham, Professor, Dept. of Mechanical Engineering | Convener |
| 2. | Dr.A.P.Pushpalatha, Associate Professor, Dept. of Mathematics | Secretary |
| 3. | Dr.R.Vasuki, Professor, Dept. of Physics | Member |
| 4. | Dr.S.Rajaram, Professor, Dept. of English | Member |
| 5. | Dr.A.Anitha, Assistant Professor, Dept. of MCA | Member |
| 6. | Dr.M.Nirmaladevi, Assistant Professor, Dept. of CSE | Member |

II. Agenda and Notes:

1. External Experts Meeting
2. Tutor-Ward system
3. Any other Issues

Points Discussed:

- Tutor Ward System shall be redefined as Mentoring System.
- Implementation challenges shall be discussed.
- Roles and Responsibilities of mentors shall be defined.
- A separate meeting shall be organized with external for the above mentioned purpose.
- Parent's role shall be taken account for student development.
In connection to this, parenting session shall be arranged.
- Discussion on two different case studies that required counseling was made.
- Counseling session for faculty shall be arranged.

III. The following Resolutions were made in the meeting:

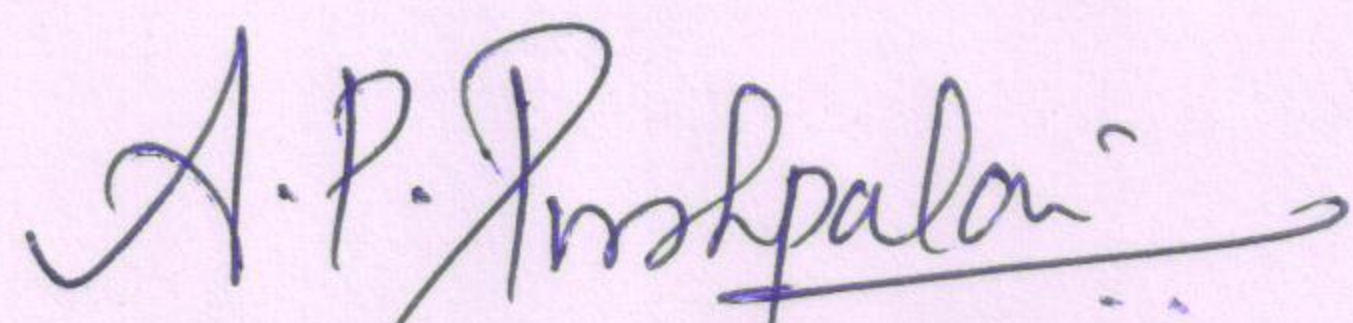
19.01 Tutor Ward System shall be revisited

19.02 Parenting session shall be arranged .

IV.Action Plan:

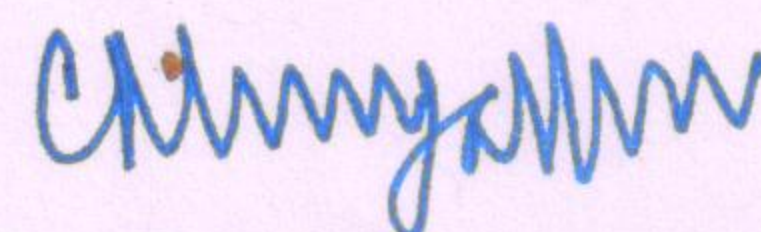
| S.No. | Description | Responsibility |
|-------|---|----------------|
| 1. | Meeting with External Committee Members | Secretary – CC |

Prepared by,



Dr.A.P.Pushpalatha
Secretary – CC

Approved by,



Dr.C.Muruganantham
Convener – CC



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Counselling Cell
Internal Advisory Committee Meeting

Date: 29 August 2019

The Following Members have attended the meeting

| Sl.No | Name and Designation | Role |
|-------|--|-----------------|
| 1. | Dr.C.Muruganantham, Professor, Department of Mechanical Engineering. | Convener |
| 2. | Dr.A.Pushpalatha , Associate Professor, Department of Mathematics | Secretary |
| 3. | Mrs.S.Sujitha, Asst. Professor, Department of Information Technology | Joint Secretary |
| 4. | Dr.R.Vasuki, Professor and Head, Department of Physics. | Member ,CC |
| 5. | Dr.S.Rajaram, Professor, Department of English. | Member ,CC |
| 6. | Dr.D.Anitha, Asst. Professor Department of Computer Application | Member ,CC |
| 7. | Dr.M.Nirmala Devi, Asst. Professor, Department of Computer Science and Engineering | Member ,CC |





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Counselling Cell
Internal Advisory Committee Meeting

Date: 29 August 2019

