Minutes of the 13th IQAC Meeting

The Thirteenth meeting of Internal Quality Assurance Cell was held on 21st December 2023, Thursday at 10.00 AM under the Chairmanship of **Dr.M.Palaninatha Raja, Principal i/c** in Conference Hall. The following members were present.

1.	Dr. D. Pandiaraja	Principal, Thiagarajar College, Madurai
2.	Dr.S.J.Thiruvengadam	Director IQAC, Dean (AP), Professor, Dept. of ECE
3.	Dr.D.Anitha	Dept. of AMCS
4.	Dr.C.Jeyamala	Dept. of IT
5.	Dr.P G S Velmurugan	Dept. of ECE
6.	Dr.S.Charles Raja	Dept. of EEE
7.	Dr.G.Kumaraguruparan	Dept. of Mechatronics
8.	Dr.I.Chandramathi	Dept. of Architecture
9.	Dr.A.M.Abirami	Dept. of IT
10.	Dr.P.Maran	Dept. of Mechanical Engineering

The Agenda of the meeting:

- To discuss NAAC IIQA submission
- To review Cycle 2 NAAC SSR Criteria

13:01 IQAC Director presented the consolidated data for NAAC Steering Committee formulation and Institutional Information for Quality Assessment (IIQA) submission

Recommendations

- Statutory Committee lists have to be uploaded in the TCE Website
- Closure of PG programmes to be given as per AICTE/Anna University approval documents

13:02 NAAC steering committee Criteria—in-Charges presented their consolidated data

Recommendations

Criterion 1
- Changes to be highlighted in BoS documents for more clarity to DVV process
- Process of Stakeholders feedback for Curriculum Development has to be uploaded in the website

Criterion 2
- All Departments/Programmes have to submit PPAC meeting minutes, action plan and action taken report to IQAC Director for inclusion in NAAC SSR.

Criterion 3
- Summer research fellowships can be included for Advanced Research studies
- The minutes of Research Ethics Committee has to be uploaded in the website
- Write up for extension activities has to be prepared region/district/state category. NCC, NSS, YRC, ATAL Tinkering labs can be included

Criteria 4
- Computers data have to be consolidated as per NAAC Guidelines

Criteria 5
- Placement and Higher Studies data have to be consolidated as per NAAC Guidelines
- Number of awards won by students in Sports and Cultural activities have to be consolidated as per NAAC Guidelines
- Students' achievements and participation in curricular / extra-curricular activities have to be updated in the TCE website

Criteria 6
- Expenditure made for Faculty Development programmes per Faculty per year has to be above Rs.3000/-
- Organogram has to be updated in the TCE Website

Criteria 7
- MoU for eWaste can be planned
- Work done for local community like road near Honeywell, underpass, etc can be listed
- "Skill Development Programmes for Students" and "TCE Online Courses" can be chosen as best practices and "Implementation of CDIO Curriculum" can be chosen as Institutional Distinctiveness.

Prepared by

S.J.Thiruvengadam

IQAC Director

Dr.S.J.Thiruvengadam
Director - IQAC
Thiagarajar College of Engineering
Madurai - 625015

Approved by

Principal i/c
PRINCIPAL I/c
THIAGARAJAR COLLEGE OF ENGINEERING
MADURAI-625 015.